

Notice of Meeting

Standards Committee

Revised – Please note time of Meeting



SURREY
COUNTY COUNCIL

Date & time	Place	Contact	Chief Executive
Monday 12 April 2010 at 10am	Committee Room B County Hall, Kingston upon Thames Surrey, KT1 2DN	Elaine Bayfield Room 122, County Hall Tel 020 8541 9075 Email: elaine.bayfield@surreycc.gov.uk	David McNulty

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email elaine.bayfield@surreycc.gov.uk

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Elaine Bayfield on 020 8541 9075

Members

*Mr Simon Edge (**Chairman**), *Ms Karen Heenan (**Vice-Chairman**), *Mr Nicolas Davies LVO JP DL, +Mrs Angela Fraser DL (Banstead East), +Eber Kington (Epsom and Ewell North), +Mr Geoff Marlow (The Byfleets), +Mr David Munro (Farnham South), *Mr SFI Rutter, +Mrs Lavinia Sealy (Bisley, Chobham and West End), +Mr Colin Taylor (Epsom and Ewell South East)

+ = Elected Member

* = Independent Representative

NOTES:

1. Members are requested to let the Democratic Services Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
2. Substitutions must be notified to the Democratic Services Officer by the absent Member or group representative at least half an hour in advance of the meeting.

A photographer will be attending the meeting.

PART 1 IN PUBLIC

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| 1 | APOLOGIES FOR ABSENCE AND SUBSTITUTIONS | Agenda
item only |
| 2 | MINUTES: 15 FEBRUARY 2010
To confirm the minutes of the meeting of the Standards Committee held on 15 February 2010, which are attached. | White |
| 3 | DECLARATIONS OF INTERESTS

To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.

Notes:
1. Declarations of interest should be made on a form available from the Committee Manager before the meeting.
2. Members are reminded that in accordance with the Constitution any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee. | Agenda
item only |
| 4 | QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:
1. The deadline for Member's questions is 12.00 noon four working days before the meeting (<i>6 April</i>)
2. The deadline for public questions is seven days before the meeting (<i>5 April</i>)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received. | Agenda
item only |
| 5 | CHAIRMAN'S REPORT | Agenda
item only |
| 6 | STANDARDS COMMITTEE DRAFT ANNUAL REPORT 2009/2010
To present to the Committee the draft Annual Report 2009/2010 for review and approval prior to its submission to the Council on 11 May 2010. | Green |
| 7 | REVIEW OF MEMBER/OFFICER PROTOCOL REGARDING MEMBER/OFFICER BEHAVIOUR AND RELATIONS
The Standards Committee was asked by the Council to review sections of the Member/Officer Protocol relating to Member/Officer behaviour and relations (paragraphs 16 and 17), in the light of other authorities' protocols, to ensure that the Protocol adequately addresses expected behaviours and recommend any changes to the Council by May 2010 | White |

8 RECOMMENDATIONS OF THE GOVERNANCE TASK GROUP AND PROMOTING THE WORK OF THE COMMITTEE **Green**

The Standards Committee is asked to: (1) To review the report and recommendations of the Governance Task Group and to decide what action to take on the promotion of the work of the Standards Committee; and (2) To consider appoint representatives to attend the 2010 Annual Assembly for Standards Committees.

9 WORK PROGRAMME AND ACTION TRACKER **White**

To note the Committee actions tracker and agree the forward work plan.

10 DATES OF FUTURE MEETINGS

The date of the next scheduled meeting is 14 June 2010 at 10am.

The dates of future meetings are:

- 23 July at 10am
- 3 September at 10am.

David McNulty
Chief Executive
Published: 8 April 2010

MOBILE TECHNOLOGY – ACCEPTABLE USE

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

Please switch off your mobile phone/BlackBerry for the duration of the meeting. If you wish to keep your mobile or BlackBerry switched on during the meeting for genuine personal reasons, ensure that you receive permission from the Chairman prior to the start of the meeting and set the device to silent mode.

Thank you for your co-operation

Supporting Surrey County Council Values:

Working with Others	Forward Thinking	Responsive and Reliable	Value for Money
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